

CURRICULUM VITAE

Margaret M. Chege

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PROFESSIONAL PROFILE

- Enthusiastic about working in Institutions of Higher Learning particularly in the Hospitality sector.
- Over 20 years of teaching experience in secondary schools and institutions of higher learning.
- Capable of working under the pressure of competing and pressing deadlines
- Good organizational, leadership, administrative and analytical skills
- Computer literate with excellent oral and written communication skills
- Resourceful, committed and responsible with a pleasant disposition

OBJECTIVES

- To be a frontline contributor towards achieving goals of an organization that encourages me to utilize my professional abilities efficiently and effectively.
- To work in a challenging environment where career growth is encouraged and human values are nurtured in the attainment of organizational goals.
- To work my way up the Academic path through part-time studies and publishing till I raise my academic prowess to the level of a University professor.

PROFESSIONAL DEVELOPMENT

1998 – 2000	:	Masters of Business Administration (MBA) - University of Nairobi Specialized in Management Information Systems Research Project: "Potential for Adoption of E-Commerce by Kenya's Tour Operators"
1983 – 1986	:	Bachelor of Education (B.Ed) - Kenyatta University Specialized in Economics and Business studies
2005 – 2006	:	Certificate in Management Information Systems, ICT Project Management, ICT and Society University of Nairobi, Chiromo campus

1994 – 2001 : Certificate Computer Courses
 Institute of Nuclear Science, University of Nairobi
 Learned Ms Word, Excel and Access
 Familiar with Dbase IV, Word Perfect, Lotus 123

1995 Certificate in Project Planning and proposal Writing
 Kenya Institute of Administration, Nairobi

1992 Industrial Attachment at Nairobi Serena Hotel

SHORT COURSES

- Strategic Management for the Hospitality Industry
- Strategic Information Systems for the Hospitality Industry
- Cultural Diversity Management
- Interior Design and Decoration
- Marketing Tourism Destinations
- Human Resource Management for the Hospitality Industry
- Change Management
- Lodge Management: Essential skills for today's manager

WORK EXPERIENCE

Since 2005 Head of Department and Lecturer in Business Administration Department
 Kenya Utalii College

1995 - 2005 Lecturer in Business Administration Department
 Kenya Utalii College

1992 - 1995 Senior Assistant Lecturer - Kenya Utalii College

1989 - 1992 Assistant Lecturer - Kenya Utalii College

1989 Part-time lecturer at the Kenya school of Professional Studies, Universal
 College and Kenya Utalii College, all in Nairobi

1987 - 1988 Head of Business Studies Department at Precious Blood Secondary Cchool
 - Machakos, Kenya

1986 - 1987 Taught Economics, Accounts and Commerce at Kyanguli Secondary
 School

1982 - 1983 Taught at Mbuthani Secondary School
 - Games Mistress in three different schools where I taught

Setting and Moderation of Examinations:

Kenya National Examinations Council
 Kenya Institute of Bankers

MEMBERSHIP IN PROFESSIONAL BODIES: Member of the ICT Society of Kenya