

**NATIONALITY** : Kenyan  
**SEX** : Male  
**MARITAL STATUS** : Married  
**LANGUAGES** : Fluent English, Kiswahili, Fair Knowledge in French  
**ADDRESS** : P. O. Box 31052, Nairobi

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**Academic Qualifications:** 2003 – 2006: **University of Nairobi**  
*Master of Business Administration(Strategic Management)*

1997 – 1998: **Florida International University, Miami.**  
*Bachelors of Science in Hospitality Management (Dean’s List)*

**Professional Qualifications:** 1988-1992: **Kenya Utalii College.**  
*Diploma, Hotel Management*

**Other Professional Courses**

- *Advanced Project Management*
- *Project Management Essentials*
- *Performance Appraisal Systems*
- *Corporate Governance*
- *Business Growth Mastery 1 – How to make more money*
- *Staff Development Program*
- *ISO 9001:2000 Awareness Training*
- *Total Quality Management*
- *Strategic Management*
- *Rooms Division Management*
- *Leadership/Management course*
- *Hotel Computer Systems*
- *Novell Netware administration*
- *Instructors course*

**Proficiency in**

- *Ms. Office*
- *Navision, ERP*

**Work Experience** 2005- To date: Kenya Utalii College  
Head of Business Development & Consultancy Services 1993-

1999- 2003: Utalii Hotel  
Front Office Lecturer- In Charge cum Relief Manager

1998 : Kenya Utalii College  
Designation: Assistant Lecturer, Front Office

*PETER M. MUINDI*

*Curriculum Vitae*

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