

CURRICULUM VITAE

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NAIROBI, KENYA.

PROFESSIONAL TRAINING

Sep. 2007 – Aug. 2008	MSc in International Hotel Management University of Surrey, United Kingdom
May 1999 – Sep. 1999	Senior Instructors Course Kenya Technical Teachers College, Nairobi
Nov. 1993 – March 1985	Instructor in the Hotel Industry Carl Duisberg Gesellschaft, Germany
1983	Micro Computer Services Associated Computer Services, Nairobi
Oct. 1982 – Sept. 1984	Certificate in Front Office Operations Kenya Utalii College, Nairobi
March – Oct. 1982	Accounts Clerk National Certificate Kenya Polytechnic, Nairobi

OTHER TRAINING

June 2009	Performance Appraisal Systems Course Kenya Institute of Administration
June 2009	Attitude Competency for Star Performers in the Hospitality Industry Kenya Utalii College
May 2009	Online Tourism management & Marketing E-Tourism Africa, Nairobi
March 2009	Executive Front Office Management Program TIPS Management Services Limited
March 2005	Hotel Management Seminar Dusit Thani College, Thailand
September 2003	Achieving Excellence through Customer Service Strategic Leadership Centre, Nairobi

June 2003	Rooms Management:- Improving Profitability Kenya Utalii College, Nairobi
June 2000	Strategic Uses of Information Technology Kenya Utalii College, Nairobi
May 1995	Certificate In Landmark (Hotel Software) Operation Novell Netware User / Administration Applied Computer Systems, Nairobi

1. WORKING EXPERIENCE

April 1988 to date	Kenya Utalii College.
Position	- Head of Front Office Department
Position	- Assistant Lecturer
Position	- Front Office Instructor
Position	- Night Auditor
Position	- FO Supervisor, Credit and Revenue Controller
Position	- Receptionist / Cashier
Feb 1988 – Mar. 1988	Safari Park Hotel, Nairobi
Position	- Income Auditor
May 1987 – Feb. 1988	Nairobi Safari Club, Nairobi
Position	- Night Auditor
	General Cashier
Oct. 1984 – Apr. 1987	Utalii Hotel, Nairobi
Position	- Receptionist / Cashier
OTHERS	
May – Oct. 1997	Block Hotel Chain 6 Months attachment at the Front Office in Ol-Tukai Lodge and Nyalii Beach Hotel
March – May 1994	Scandic Crown Hotel, Bremen Germany 3 Months attachment in the Front Office department.
Nov. 2007 – Aug. 2008	TESCO Supermarket Chain Assistant Stock Controller