

Lilliane Sanguli Mjombah

PERSONAL DETAILS

Date of Birth : 10 January 1972
Nationality : Kenyan
Marital Status : Married
Current Contact : **Address:** P. O. Box 31052 – 00600
Nairobi
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EDUCATIONAL BACKGROUND

1996 – 1997 : Post-graduate Diploma, International Relations
University of Nairobi

1991 – 1995 : Bachelor of Arts (Second Class Honours)
University of Nairobi

1986 – 1989 : Kenya Certificate of Secondary Education
Loreto Convent Valley Road

1978 – 1985 : Kenya Certificate of Primary Education
Consolata Primary School

OTHER TRAINING

MS Office Package

WORK EXPERIENCE

December 2002 to present : Kenya Utalii College, Nairobi
Currently work as Logistics Officer
Worked as Head of Business Development
Office and as Personal Assistant to Principal

June 2001 – November 2002 : African Organisation for Standardisation
Bilingual Secretary/Administrative Assistant

April 1998 – May 2001 : Embassy of the Republic of Korea
Personal Assistant to Ambassador

September 1995 – November 1996 : Bridges Capital Ltd.
Administrative Assistant

Between 1992 and 1995 : Blanes College
Part-time Administrative Assistant

HOBBIES

- ★ Reading Personal Development Books and Novels (Thrillers and Biographies)
- ★ Travelling

LANGUAGES

- ★ English
- ★ Kiswahili
- ★ French (fair)

REFEREES

Available on request

RESUME