

CURRICULUM VITAE

NAME : DORIS MUTIO MUTISYA
DATE OF BIRTH : 12-12-59
MARITAL STATUS : SINGLE
NATIONALITY : KENYAN
ADDRESS : P.O. BOX 16985, MOBIL PLAZA – 00620
NAIROBI

EDUCATIONAL BACKGROUND

2005 – 2006 Maîtrise (Master 1) - Université de Rouen
2003 – 2004 Diplome Universitaire - Université de Rouen

2002 Stage de perfectionnement pour professeur de français langue étrangère.(Université de Besançon – summer course)

1997 Stage de Méthodologie sur « Les Petits Lascars » Alliance Française Madagascar (2 weeks)

1992 Certificat de stage « Enseigner le Français du Tourisme et de l’Hôtellerie » (Chambre de Commerce et d’Industrie de Paris.

1992 Certificat de stage. – Français du Tourisme. Summer course in Montpellier.

1988 Stage de formation et de recyclage en didactique du français langue étrangère. (Université de Besançon, France. Summer course)

1981-1985 Bachelor of Education. University of Nairobi-Kenyatta University College.

1984 Cours de Français Pratique (Certificat de Stage)
Besançon /Grenoble

1979-1980 A Levels 3 Principle passes. Kenya High School.

1975- 1978 O Levels Division 1. State House Girls Secondary School.

1968-1974 C.P.E. Lavington Primary School.

PROFESSIONAL EXPERIENCE

Present job: **Head of Language Department**
Lecturer at Kenya Utalii College.
Part-time lecturer at Alliance Française de Nairobi.
Free lance translator

Duties

- Running the day to day operations of the Language Department as the Head of Department.
- Lecturing
- Translation of documents/letters from francophone students seeking admission to the college.
- Drawing up functional language programs for the various courses at Kenya Utalii College.
- Organizing International conferences/seminars
- Planning and organizing field trips for students.
- Doing research into the changing trends in the language teaching as well as of the importance of foreign languages in the hotel and tourism sectors.
- Providing tailor-made courses for other institutions.
- Offering consultancy services.

1990 to present day - lecturer at Kenya Utalii College.

1985 – 1989 French teacher at the following secondary schools:

Isinya Girls
Jamuhuri Boys
Ngara Girls High School

1983 Receptionist at the Thailand Embassy for 6 months.

1991 Industrial Training at the Nairobi Serena Hotel