

CURRICULUM VITAE

CLEMENT KAPTENI KAULA

P.O. Box 31052, Ngara 00600 – NAIROBI, KENYA



PERSONAL CONTACT

NAME : CLEMENT KAPTENI KAULA
BIRTH DATE : 18th January 1960
BIRTHPLACE : Makueni District, KENYA
NATIONALITY : Kenyan
RELIGION : Committed Christian
MARITAL STATUS : Married, Four children
CURRENT WORKPLACE: Jan. 1988 - Present: Senior Lecturer in French, Kenya Utalii College, Nairobi, KENYA.

EDUCATION

DATES	INSTITUTIONS ATTENDED
July 2004	Centre for Applied Linguistics (C.L.A.) University of Franche-Comté Besançon, France. Advanced methodology course in French language.
May 2003 – Present	Institute of Diplomacy and International Studies, (IDIS), University of Nairobi. Currently finalizing my Masters' degree thesis in Diplomacy and International Studies. Elected as the course group representative.
July 1991	Institute of French Studies (I.E.F) University of Poitiers, La Rochelle, France. Refresher course in pedagogical perfection of French as a foreign language. Hotel and Tourism option.
August 1987	Institut de Touraine, Tours, France. Refresher course in French language and teaching of French as a foreign language.
July 1987	Centre for Applied Linguistics (C.L.A.) University of Franche-Comté Besançon, France. Refresher course in French language and teaching of French as a foreign language. Introductory computer course.
Sept. 1984	Centre for French Studies, University of Stendhal III, Grenoble, France. Advanced French course.
August 1984	Centre for Applied Linguistics, University of Franche-Comté, Besançon France. Advanced French course.
1980 - 1985	Kenyatta University, Nairobi, Kenya. Bachelor of Education. Subjects: French and Physical Education.

1978 - 1979	Machakos School, A level, E.A.A.C.E. 3 Principles, 1 Subsidiary.
1974 - 1977	Machakos School, O level, E.A.C.E. Div. 1, 15 points
1965 - 1973	Ngoto Primary School, C.P.E. Grades: A, A, B+

PROFESSIONAL EXPERIENCE

Jan. 1988 – Present	Senior Lecturer in French at Kenya Utalii College, a centre of excellence in Hospitality, Travel and Tourism training.
April 2007- Present	Part-time teaching (French) at Alliance Française, Nairobi.
1998 – Present	Chief examiner (French), Diploma in Tourism Management, Kenya National Examinations Council.
2003- Present	Member of the Board of Governors, Ngoto Boys’ High School, Makueni District.
2002 – 2005	Voicing for the French version of the weekly TV program « Africa Journal » at Reuters, Nairobi.
2002 – 2003	Did a variety of consultancy jobs at Kenya Airways, including recruitment and on-board evaluation of cabin crew, as well as translation to French of the entire Premier World Class menu presentation.
Sept. 01 – July 02	Taught French at the German School of Kenya.
1990 – Present	Translation and interpretation for organizations such as: Total Kenya, IGAD, ESAMI, All Africa Military Games, CABI International, Kenya Catholic Secretariat and World Lutheran Federation, among others.
May 1997 – Present	Attended several local and regional seminars on "French for Special purposes" organized by the Paris Chamber of Commerce and Industry for French teachers in tertiary institutions in East Africa.
March – Aug. 1996	Member of the translation, documentation and interpretation team for the EUHOFA International Congress held in Nairobi, bringing together heads of Hotel Schools world-wide.
May 1994	Did an in-house Computer course (Word Perfect, Lotus 123, D-Base) Currently proficient with all major Microsoft Windows programs and with hands-on experience in desktop publishing.

1993 - Present	Consultancy work at Kenya Institute of Education and Kenya National Examinations Council for O-level French and Diploma in Tourism Management French.
1990 - 2008	Functional French program for driver-guides at Abercrombie & Kent Tour and Travel Agency, Nairobi. Organized and taught a comprehensive Functional French program to front-line staff of Sarova Hotels, Hilton Hotel and Afsat Services Ltd., Nairobi.
1985 - 1987	Taught French and English at Nairobi School. In-charge of the Drama Club. Organised an exchange programme for students of French between Nairobi School and Lycée Saint-Denis, La Réunion. Assisted in training the school band.
1985 - 1987	Attended several seminars organized by the French Cultural Centre (B.C.L.E) on teaching methods and curricula development of French. Recognized as one of the best high school teachers of French in the country.
1984 - 1986	Did English Literature radio programs voicing for the Educational Media Service, Kenya Institute of Education, for use in secondary schools.
May - July 1984	Did teaching practice at Upper Hill School, Nairobi. Subjects taught: French, Physical Education.
Jan - Sept 1983	Taught English, Literature and Swahili at Mbuthani Secondary School, Makueni District. Served as games master.
Jan - Sept 1980	Joanna Chase Secondary School, Mtito Andei, Makueni District. Taught Maths, Chemistry, Physics, Swahili. In charge of Drama and French clubs, as well as games master.

ACQUIRED SKILLS & EXPERIENCE

Long teaching career leading to, among others:

- A wide range of knowledge and insight in educational and cultural issues
- Excellent analytical, interpersonal, and administrative skills
- Innovation, organization and teamwork

Experience in the hospitality industry leading to:

- Interaction and ability to work with people of diverse social and cultural backgrounds
- Keen understanding of quality and standards in service and customer care
- Team player and entrepreneurial skills

As scholar and Group Representative at the Institute of Diplomacy and International Studies,
Nairobi University:

- A multi-dimensional comprehension of contemporary world affairs
- Excellent organizational, planning and analytical skills
- High integrity and leadership qualities
- Ability to work under pressure

LANGUAGES

SPOKEN

WRITTEN

English

Very fluent

Very Good

French

Very fluent

Very Good

Swahili

Fluent

Good

HOBBIES :

Music, Reading, Art, Culture, Writing, Travel, Photography.

REFEREES:

1) Ms. Doris Mutisya, HoD,
Languages Department
Kenya Utalii College
P.O. Box 30152 - 00600
Nairobi, KENYA
Tel: 0733904931

2) Dr. Phelomena Ndambuki
Department of Psychology
U.S.I.U
P.O. Box 14634 - 00800
Nairobi, KENYA
Tel: 0720336689

3) Mr. Matthews Muoki
Fine Art Dept.
Kenyatta University
P.O. Box 43844 - 00100
Nairobi, KENYA
Tel: 0711457168

SIGNATURE: _____

DATE: _____